ATR FAMI

SERVICE REQUEST FORM

Instructions:

- Please complete in CAPITAL LETTERS where applicable. Please answer all items. If an item is not applicable to you, Indicate N/A.
- Print in A4

DATE (MM/DD/YYYY)

General Information

INSTRUCTIONS: Please type all information in CAPITAL LETTERS. Fill-out this form completely. Write N/A on fields that are not applicable and do not leave any blank spaces.

INVESTOR NAME :

ACCOUNT NUMBER :

I/We would like to request ATR FAMI for the following certification/s listed below as authenticated by my signature. I/we understand that certification requests may be processed in two to three business days after ATR FAMI receives this request.

Requestor (choose only one): ☐ Primary ☐ Secondary ☐ Both

Note: If the chosen requestor is BOTH, two (2) certifications will be made. One for the primary and one for the secondary account holder.

Type of Request (please check):

☐ **Certificate of Investment for Visa Applicaiton**
Specify the following details:

Country and Name of Embassy:

Complete Address of Embassy:

☐ **Certificate of Investment for General Purpose** (except for VISA Application) - Specify Reason:

☐ **Statement of Account**
Period covered: MM/DD/YYYY - MM/DD/YYYY ***(Maximum period: 6 months)***

Delivery Method *(Choose only one)*

☐ **Scan and email to my registered email address below:**

☐ **Pick up at ATR FAMI Office**

- ☐ Manila Office
- ☐ Cebu Office
- ☐ Davao Office

Processing Fee: A standard processing fee of PhP 100.00 (One Hundred Pesos) will be charged **per type of request** which must be credited to ATR FAMI account before actual processing occurs. ATR FAMI reserves the right to hold certification/s until payment has been received.

INVESTOR 1	INVESTOR 2
SIGNATURE OVER PRINTED NAME	SIGNATURE OVER PRINTED NAME

vOCTOBE2026A